

MOSCOW SEWER AUTHORITY - MINUTES – October 19, 2022

Present:

Jim Kanavy, Chairman
Jerry Hanna, Member
Jim Pinto – Financial Secretary

Ralph DeLeo, Plant Operator
Cheryl Bosley, Recording Secretary
John Brazil, Solicitor

No meeting was held September 21, 2022, due to lack of quorum.

CALL TO ORDER AND ADOPTION OF MINUTES:

JK convened the meeting at 10:30 am. The August 17th, 2022 minutes were reviewed and approved; motion by JP, JH seconding, all were in favor.

PUBLIC COMMENT: none

FINANCIAL REPORTS:

Balance as of July 31, 2022	\$ 1,042,558.96
Deposits of August	\$ 91,836.60
Deposits of September	32,206.31
Payroll & Taxes August	11,037.48
Payroll & Taxes September	9,663.82
Bills/Invoices paid: August	42,154.55
Bills/Invoices paid: September	39,689.25
Balance as of September 30, 2022	\$ 1,064,056.77

The Bill list was reviewed and discussed. The treasurer's report accepted, and the October bills were approved for payment; motion by JP, JH seconding and all in favor.

The budget through September 30, 2022, was presented and reviewed. The 2023 budget worksheet was given for review before next meeting.

Construction Loan: Upon analysis of both proposals from Fidelity Bank & Peoples Security; JP stated that Peoples Security Bank & Trust was to best option. JP made a motion to accept the Bridge loan proposal from Peoples Security, Option 1 – fixed rate of 3.79% tax free for the period of 10 years; JH seconded and all were in favor.

Delinquency account report was reviewed.

Plant Superintendent Report:

- Flows: 185,000 GPD average August, 218,000 gpd September
- Sludge removal: 33.9 tons in August; 11.09 tons September – ytd 180.71 tons
- Maintenance Report: Parts manufactured for belt press support ordered.
Main sewage pumps maintenance completed, ordered a spare. Second utility water pump failed- on order. Booster pump for grit screw worn, on order. Ditch 1 – Both tritons removed and ditch pumped out.
- Purchased a gate from home depot to block the trailhead entrance from the driveway.

ENGINEER'S REPORT:

SOLICITOR'S REPORT:

Sent Act ! letters to some delinquent account, placed 2 liens. Balance of easements were filed, 1 is in need of a revision which is missing the descriptions. The letter outlining what would be their responsibility if not hooked into the system by MSA to the Marriott's was returned.

CHURCH ST EXTENSION UPDATE:

JK gave a summary report of the 19th Progress meeting. He also gave MSA Board the updated budget numbers of the MSA portion which has been increased from \$372,300 in July 2020 to \$622,025 currently. That amount does include the cost of the daily on-site inspector which MSA has insisted on.

OLD/NEW BUSINESS and CORRESPONDENCE:

- Gate Bid: Accelerate the bid preparation.
- No other matters were brought before the Board.

Next meeting scheduled for October 16, 2022 at 10:15am Budget meeting to be followed by regular meeting.

ADJOURNMENT: There being no further business, the meeting adjourned; Motion made to adjourn by JK, JH seconding, all voted in favor.

Respectfully submitted,

Cheryl Bosley. Secretary