

BILLING POLICY

The following is a statement of the current billing practice of the Authority:

RESIDENTIAL (per EDU): \$165.00 quarterly charge unmetered.

COMMERCIAL (per EDU): \$165.00 quarterly charge unmetered.

NOTE: Bills are generated by the Authority and will generate only one bill per dwelling unit. If an account includes more than one EDU, the total bill will reflect the total number of EDUs. Any exceptions to this rule must be approved by the Authority.

PAYMENT OPTIONS: Payments can be made in full or in equal monthly installments. Payments can be made by check; ACH, direct withdraw from savings or checking account with a preset payment date and amount or by credit card which has a 2.95% service fee added.

PENALTY:

If not paid within 30 days after due date of bill, a 10% penalty shall be added thereto, and will be stated on the bill.

INTEREST:

If the installment plus penalty is not paid within 60 days after due date of bill, the aggregate amount shall bear interest from penalty date at the rate of ½ of 1% per month or fraction thereof and will be stated on the bill.

LEGAL FEES:

All legal fees and charges, such as Magistrate's costs, Attorney's fees, filing fees, etc., incurred by the Authority while taking action to collect any monies due, will be added to the customer's account and stated on the bill.

RETURNED CHECK CHARGE

Checks which are returned unpaid will cause a \$10.00 charge to be added to the customer's account. This charge will be stated on the bill along with any other penalties which may apply.

LIEN POLICY

Any sewer account that has an aggregate amount of \$660.00 or more will be given a thirty-day (30) notice to bring this account under \$660.00. If after the 30 days it still is not brought current, a lien will be filed on the said property and will remain until the account is paid in full. The property owner is responsible for all costs incurred in this process.

Any rental property that has already been liened for a delinquent sewer bill and continues to be delinquent will be given a thirty-day (30) notice to bring the account current. If this account remains delinquent after the 30 days, the rent(s) for the tenant(s) of this property will be garnished until the account is paid in full. The property owner will also be responsible for all charges incurred in this process.

TIMING OF BILLS

The Authority intends to generate and mail all quarterly bills on the 15th of the first month of each quarter. These quarterly bills will be due and payable up to the 15th of the following month (overdue statement is printed on the bill). Penalty and interest will be added to any overdue and payable in the next billing period. Bills may be paid in full or in equal monthly payments.

RULES OF CONNECTION AND SEWER SERVICE RATES

CONNECTION PERMIT

The following are the rules for connecting to the sanitary sewer lines:

\$7,500.00 per EDU

SEE: Sewer Resolution

ESCROW

\$500 escrow monies must be collected at time permit is issued. This will be refunded after the sewer lateral is inspected and passes, as declared by our inspector.

SEE: Escrow Resolution

LATERALS

The property owner pays all costs for installation of the lateral from the main to the building, including inspection and permit costs on State highways. The Sewer Authority will obtain the Permit.

The minimum time for completion of the lateral shall be 4-6 weeks for Borough streets and 6-8 weeks for State roads.

CONNECTION TIME

The Sewer Connection Permit is valid for one year from date of issuance. If construction has not begun within one year after issuance of the permit, it becomes null and void. The permit fee will be refunded minus one year's sewer bill. If construction has begun, billing will begin on date of connection to the sewer system or the one-year deadline, whichever occurs first.